

Quick Guide for Students



SOUTH GEORGIA
STATE COLLEGE



Student Quick Guide

Important Reminders

Check your GeorgiaView and SGSC student email for updates as the COVID-19 situation remains fluid and information included in this document could change at any time.

Academics

Link to Spring Calendar with Key Dates

<http://www.sgsc.edu/academics/academic-calendar.cms>

Methods of Instruction

Fully Online: All instruction is online and conducted through our learning management system, GeorgiaVIEW.

Face-to-Face: Classes in the ASN (Associate of Science in Nursing) program will meet in person. Some classes that are scheduled for one day a week will also meet in person. See the student class schedule for the day and time if required.

Hybrid: Hybrid courses are a mixture of in-class and online learning experiences. Students will spend one day each week in a face-to-face environment, but also have structured online work that complements the face-to-face component of the course.

Split Hybrid: In split hybrid courses, class members will be assigned to one of two days a week for in-class instruction. For example, for a Monday, Wednesday class, half of the students will attend in person on Monday, and the other half on Wednesday. As detailed in the hybrid description, the other half of the class is engagement with structured online content.

Partial: A partial course consists of a limited number of in-person class meetings with the majority of the course being conducted in the online mode. In-person class meetings may be as few as five or less. Typically, students should approach these classes overall as they would a fully online course.

Academic and Student Support Services

Academic and student support services will be available, either virtually or in-person with social distancing guidelines. Updates on academic services can be found here: <http://www.sgsc.edu/current-students/academicsupport.cms>

Classroom Spaces

Classrooms and labs are being configured for social distancing guidelines. Seating protocols will be established so that a minimum of 36 square feet per student is maintained. Science labs have been configured to fit a maximum of 20 students using proper distancing. Signs and floor markings will establish social distancing boundaries. Based on social distancing guidelines, room type and room configurations, non-instructional spaces may be utilized for classroom space and room capacity may be lowered.

Athletics

South Georgia State College adheres to the guidance from the National Junior College Athletic Association (NJCAA). The NJCAA has announced its adjusted plan of action for the upcoming 2020-21 academic year. Following the Board of Regents' vote, the decision was made for a majority of competition to be moved to the spring semester.

The most recent plan of action shifts all close-contact fall sports to the spring semester. These sports include football, men's and women's soccer, and court volleyball. The NJCAA cross country championships for all three divisions and half marathon championships will remain as their originally scheduled dates in the fall as well as Division III women's tennis.

All winter sports competition will begin in January with a majority of championship seasons moved from March to April. These sports include men's and women's basketball, wrestling, and swimming and diving. Men's and women's bowling and men's and women's indoor track and field will be held at the beginning of March.

Spring sports competition remains intact with minor adjustments to dates. These sports include baseball, softball, beach volleyball, men's and women's golf, men's and women's lacrosse, track and field, and men's and women's tennis.

Along with the adjustments to competition season and championship dates, the NJCAA has provided information as it relates to scrimmage and practice dates and allowances in the fall.

Championship dates are subject to change based on championship facility availability.

Housing

Residence Life is planning, cleaning, and initiating distancing initiatives to prevent the spread of disease, while still providing the community atmosphere of the residence halls. Our plans include:

- Increasing cleaning in common area spaces.
- Using hand sanitizer stations throughout the facilities.

- Training (via video, PowerPoint, and in-person) Resident Assistants (RAs) and other Residence Life & Housing staff on recommended guidelines for social distancing, the use of PPEs, and other best practices for reducing the spread of COVID-19.
- Adjusting the Guest Policy: Non-SGSC residential students or guests are prohibited per recommendation from the USG.
- Encouraging the practice of social distancing and requiring the wearing of face masks that cover both the mouth and nose when they are in shared spaces, not including their room.
- Requiring students exhibiting Coronavirus-like symptoms to be tested off-campus. While results are pending and/or if a student tests positive, the student will need to return to their permanent residence if possible. Students not able to return home will move to isolation/quarantine apartments (single-occupancy) established on the 3rd Floor of Tiger I residence hall. Meals will be delivered by residence hall staff to the students who are isolating/quarantining in Tiger I.
- Students (commuter and residence hall) are asked to complete a COVID-19 student self-report form on line if they have been potentially exposed to or tested positive for COVID-19.

Dining

The Dining Hall at the Douglas Campus will be reconfigured to allow for social distancing. Students will have the option to take items to-go. All silverware used will be disposable. Beverages will either be served in bottles and/or disposable cups.

Students should be able to swipe their own ID at the Cashier's Window to prevent multiple persons handling the ID card.

All persons are strongly encouraged to practice social distancing and are required to wear face masks that cover both the mouth and nose, except to eat or drink

Library

Plans are to reopen the libraries with safety precautions in place, adhering to social distancing guidelines. Virtual Assistance from Library Staff is available on both campuses from 8am-6pm Monday - Thursday and 8am-12 Noon on Fridays.

Clower Center (Douglas) and Game Room (Waycross)

The Clower Center (Douglas) and Game Room (Waycross) will be open but adhere to safety protocols. The occupancy will be limited in each area and a time limit will be imposed if there are other students waiting to use the facility. All persons will wash their hands or use hand sanitizer upon entering the facility. Staff will have access to adequate sanitizing supplies and masks and sanitize each area and equipment after each use.

The seating areas will be reconfigured to maintain social distancing. Checking out games and equipment that cannot be easily cleaned (i.e. cards and board games) will be discontinued.

Technology

Students who need assistance with technology may contact SGSC's Information Technology Department by submitting a ticket at the [Student Help Desk Ticket](#).

The "SGSC Students" and "eduroam" Wi-Fi networks are available when you are on the Douglas and Waycross campuses. Also, depending on your location, you may have access to Wi-Fi through eduroam off campus. The eduroam service allows you to use your SGSC credentials to connect to the Wi-Fi network at any [University System of Georgia school](#) or any other location around the globe that has the eduroam service. Please click [here](#) to learn more about eduroam.

Please see the links below for additional resources.

[Student ID/Email Lookup](#)

[E-mail & GeorgiaVIEW Login Help](#)

[Student Help Desk Ticket](#)

[Banner Web](#)

[Brightspace App \(GeorgiaVIEW\)](#)

[eduroam](#)

[GeorgiaVIEW](#)

[GeorgiaVIEW Support](#)

[Live Safe App](#)

[SGSC Email](#)

[WEPA Printing Kiosks](#)

Student Events

Currently, Campus Life are hosting events virtually. For spring, programs and events will be held virtually and/or in small groups. Clubs and organizations may continue to meet in groups that do not exceed the maximum number of attendees as recommended by the CDC and government agencies at the time, and all individuals will be expected to practice social distancing and are required to wear face masks that cover both the mouth and nose. For larger groups, they will need to meet virtually.

What to expect when returning to classes this spring to keep the Hawk Nation safe!

Classrooms	All of our classrooms have been modified for social distancing. All students will be expected to stay 6 feet apart.
Sanitation	SGSC will provide disinfectant wipes in hallways where classrooms meet. Students are responsible for wiping down their desk area when they enter each class.
Face Coverings	Face coverings are required in classrooms and in any situation where social distancing cannot be maintained.

Entering/Exiting Classrooms and Buildings	Face coverings and social distancing are important for entering and exiting buildings. Be patient and allow others to fully enter/exit a doorway before proceeding yourself.
Public Spaces	Face covering is required when social distancing cannot be maintained.
What if I think I might have Covid-19?	If you are experiencing symptoms related to COVID-19, please seek medical attention. If you need guidance on where you can be cared for please contact the Dean of Students & Housing, Sandra Adams at 912-260-4416 or via email at Sandra.Adams@sgsc.edu Students (commuter and residence hall) are asked to complete a COVID-19 student self-report form on line if they have been potentially exposed to or tested positive for COVID-19.
What if it is confirmed that I have Covid-19?	If you have tested positive for COVID-19 please contact the Dean of Students & Housing, Sandra Adams at 912-260-4416 or via email at Sandra.Adams@sgsc.edu for further guidance. Students (commuter and residence hall) are asked to complete a COVID-19 student self-report form on line if they have been potentially exposed to or tested positive for COVID-19. During this time please follow the following guidelines: <ol style="list-style-type: none"> 1. Stay at a place of residence except to get medical attention 2. Separate yourself from other people and animals in your residence 3. Call ahead before visiting your doctor 4. Wear a facemask 5. Cover your coughs and sneezes 6. Avoid sharing personal household items 7. Clean your hands often 8. Clean all “high-touch” surfaces everyday 9. Monitor your symptoms

Contact Information

The following offices on campus are available if you need help or have specific questions about the information shared in this guide.

Questions about academics?

Dr. Robert Page
Vice President of Academic and Student Success
912.260.4202
Robert.Page@sgsc.edu

Questions from students?

Sandra Adams

Dean of Students and Housing

912.260.4416

Sandra.Adams@sgsc.edu