



Employee Book Scholarship Qualification Rubric

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Expected Graduation Date	The applicant is expected to graduate at the end of the term.	The applicant is expected to graduate within the academic year.	The applicant is expected to graduate more than one academic year from now.
Degree or Graduate Certificate Sought	The applicant is seeking a degree or certificate that directly ties to their employment or future employment at SGSC.	The applicant is seeking a degree or certificate that directly ties to their employment or future employment in the field of higher education.	The applicant is seeking a degree or certificate that is not applicable for their current or future duties within the field of higher education.
Cumulative GPA	The applicant exceeds the minimum GPA requirement of 2.5 for an undergraduate program or 3.0 for a graduate program.	The applicant meets the minimum GPA requirement of 2.5 for an undergraduate program or 3.0 for a graduate program.	The applicant does not meet the minimum GPA requirement of 2.5 for an undergraduate program or 3.0 for a graduate program.
Personal Essay	The applicant’s personal essay effectively outlines their academic and/or professional goals and how this scholarship will help them to achieve these goals in addition to why they feel they should be selected for this scholarship.	The applicant’s personal essay provides a general idea of their academic and/or professional goals and how this scholarship will help them to achieve these goals in addition to why they feel they should be selected for this scholarship.	The applicant’s personal essay does not outline their academic and/or professional goals and how this scholarship will help them to achieve these goals or to why they feel they should be selected for this scholarship.