

Douglas Campus Ceremony – 8:30am

INSTRUCTIONS FOR SOUTH GEORGIA STATE COLLEGE **DOUGLAS CAMPUS** GRADUATION CEREMONY MAY 15, 2025 at 8:30am

Rehearsal

Graduation rehearsal will be held on Wednesday, May 14, 2025 at 12:15pm in front of Peterson Hall. Special attire is not required for rehearsal. You should make every effort to attend because we will be discussing your role in the graduation ceremony. Do not, however, miss or rush through your final exams to get to practice.

Caps/Gowns

Cap and gown orders which were placed by the March 24th deadline will be available beginning May 1st. Pick-up for Douglas Campus will be SGSC Bookstore (Engram Hall) and pick-up for Waycross Campus will be Enrollment Services Window (Dye Building). If you did not order a cap and gown and would like to participate in the graduation ceremony, please contact the SGSC Bookstore (912-260-4231). Hours: Mon thru Thurs 8am-5:30pm (lunch from 1pm–2pm) and on Fri 8am-11:30am.

Graduation Ceremony

The ceremony will be held Thursday, May 15, 2025, at 8:30am in front of Peterson Hall. **Guests will not need an announcement or ticket to attend. We will have plenty of seating for all. They do need to be seated by 8:25am. The ceremony begins promptly at 8:30am.**

If any guests need handicap parking, please have them follow the signs as they enter the campus from Peterson Avenue to the handicap parking at the Tanner-Richey Lot. They must have either a handicap tag or permit to park in handicapped parking.

INSTRUCTIONS:

- You should report to Engram Hall Room 220 and check in with the Enrollment Management Staff to receive your name card, hear final instructions and assemble for the processional. You can park in the Engram Hall parking lot.
- You should arrive already dressed in your cap and gown. Don't forget your tassel.
- Please press your gown if needed.
- Please dress appropriately for the occasion. Be mindful of the fact that you will be ascending/descending several steps at the stage and possibly be walking on the lawn when considering what shoes to wear.
- You must be present in your cap and gown, with your name card in hand, for lineup by 8:00am to participate.
- **PLEASE NOTE:** You are strongly encouraged to leave your personal belongings in your car. There will not be a secure place to leave items in the Engram Hall during the ceremony.

DURING THE CEREMONY (and to be practiced at the rehearsal):

- ❖ Faculty will lead the processional, and graduates will file in behind the faculty.
- ❖ The procession will proceed down the sidewalk toward Thrash Hall.
- ❖ The platform party and faculty will continue to the front of Peterson Hall.
- ❖ Graduates will fill the front rows. At your seat you will find a program.
- ❖ Everyone will remain standing until they are directed to be seated.
- ❖ When instructed, you will take your name card (received at check-in) and advance to the stage.
- ❖ Hand your name card to Sara Selby, Vice President of Student and Academic Affairs.
- ❖ You will then advance across the stage – stopping when appropriate to shake hands with Dr. Tanner, Interim President, and receive your graduation scroll (which is yours to keep).
- ❖ When the recession starts, the members of the platform party will leave the stage and proceed down the sidewalk.
- ❖ Graduates will follow behind the faculty.

Diplomas

Diplomas will be mailed after the ceremony. Diploma covers can be purchased at the SGSC Bookstore.