

Office of the Registrar

100 West College Park Drive • Douglas, Georgia 31533
912-260-4200 • 912-260-4455 (fax)
email: registrar@sgsc.edu
Engram Hall

## **Academic Appeal Form**

Student Name:	Student ID:		
Phone:	E-mail Address:		
Mailing Address:		City, State, Zip:	
Re-Applying:	□ Summer 20_	□ Fall 20	_ □ Spring 20
Submit this completed form along with your <b>Appeal Letter.</b> In your letter of appeal, please explain the circumstances which may have affected your academic success at this institution. Indicate how these circumstances have changed for your success in the future. Medical circumstances must be documented with a statement from your physician. Additional documentation supporting the circumstances that may have affected your academic success may also be attached to support your appeal.			
Reason for Appe	eal:		
☐ Illness or acc ☐ Military Duty ☐ Incarceration ☐ Loss of childe ☐ Marriage or o	y 1 care	☐ Death of an immediate family member ☐ Loss of employment ☐ Birth or adoption of a child	□Required to Relocate □Other:
<b>NOTE:</b> You may be required to submit an additional appeal for Financial Aid. For more information on Financial Aid Appeals, please contact the Office of Financial Aid at 912-260-4200 or <a href="mailto:finaid@sgsc.edu">finaid@sgsc.edu</a> .			
Signature			Date
Office Use Only	y: Eligible □Yes	□No Processed by	Date