How Do I View My Compensation History?

**Navigation**

1. Log into OneUSG HCM.
2. If the *Employee Self Service* page is not displayed, click on the blue *Navbar* and select *Employee Self Service* from the drop down listing.
3. On the *Employee Self Service* page, click the *Compensation History* tile.

**Review the Compensation History**

4. Review the compensation information displayed on the *Compensation History* page.
5. Click the *Date of Change* link to display details related to a compensation change.
6. Click the *Return* button to close the *Award Details* page.

**Chart the Compensation History**

7. On the *Compensation History* page, click the *Chart* icon at the top right of the page.

8. Click the *Drop Down* icons associated with the *Compensation Source* and *Time Period* fields to customize the presentation on the *Compensation History Chart*. NOTE: The system only displays Compensation Source options which are valid for the employee.

9. Expand the page size and/or use the scroll bar, as needed, to display the entire chart.
10. Review *Compensation Source* and *Time Period* details by hovering over each entry in the chart.
11. Click the *Close (X)* icon at the top right of the page to hide the *Compensation History Chart* display.
Complete the Task/Sign Out of Application

12. If finished working in the system, sign out of the application by clicking the Action List icon on the NavBar.

13. Click the Sign Out option in the listing.