The South Georgia State College Catalog defines a hardship withdrawal as a non-academic circumstance which prevents a student from successfully completing a course. A hardship ordinarily applies to all courses undertaken in a particular term; however, SGSC treats each hardship request as a unique case. A student must be passing a course at the time of the hardship in order to receive a hardship “W” for the course.

To request a hardship withdrawal, please submit the information requested below. Return the completed form to the Office of the Vice President for Student Success. That office seeks to confirm the nature of the hardship, compile appropriate documentation supporting the request, and check on each class to verify a passing grade.

Please note that withdrawing from 1 or more courses could have adverse consequences that include delayed graduation, the loss of eligibility for sports or other activities, and the loss or reduction of scholarships and financial aid.

Student’s Name: _________________________________________ Phone: ____________________________

Student’s Identification Number: ___________________________ Term: __________________________

(List Semester and Year)

<table>
<thead>
<tr>
<th>Course Prefix (example: ENGL)</th>
<th>Course Number (example: 1101)</th>
<th>Course Instructor (eg: Dr. Sams)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Justification for this request:
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________

Signature of Student: ___________________________________________________ Date: ________________

Approval of Vice President for Student Success: _____________________________ Date: ________________

Processed by: _________________________________________________________ Date: ________________

Revised: 1/2013