



SGSC
South Georgia State College

Office of the Registrar
100 West College Park Drive • Douglas, Georgia 31533
912-260-4406 • 1-800-342-6364 (Toll Free in GA)
912-260-4455 (fax)
email: registrar@sgsc.edu
Engram Hall

Grade Change

Student Information:

Student Name _____

Student Identification Number _____

Course Information:

Course Reference Number (e.g. 12345) _____

Course Prefix/Number (e.g. ENGL 1101) _____

Course Title _____

Term/Year Course Taken Summer 20____ Fall 20____ Spring 20____

Instructor Name (please print) _____

Grade Assigned _____

Grade Requested _____

Reason for grade change _____

Signatures:

Instructor _____ Date _____

Dean _____ Date _____

VP for Academic and Student Affairs _____ Date _____

Registrar's Office _____ Date _____