

# Douglas Campus Ceremony



INSTRUCTIONS FOR  
SOUTH GEORGIA STATE COLLEGE  
**DOUGLAS CAMPUS**  
GRADUATION CEREMONY  
MAY 5, 2017

Graduation exercises will be held Friday, May 5, 2017, at 8:30am in front of Peterson Hall. **Guests will not need an announcement or ticket to attend. We will have plenty of seating for all. They do need to be seated before 8:30am. The ceremony begins promptly at 8:30am.**

Pre-ordered caps and gowns may be picked up in the SGSC Bookstore (Engram Hall) April 17th. If you did not order a cap and gown and would like to participate in the graduation ceremony, please contact the SGSC Bookstore. A limited number of caps and gowns will be available. A late fee may apply. Bookstore hours are: Monday thru Thursday 8:30am until 5:30pm and on Friday 8:30am until 11:30am. Please pick up your cap and gown by 12:00 noon on Thursday, May 4.

If any guests need handicap parking, please have them tell a public safety officer when they first enter campus. He or she will direct them to appropriate parking. There should be golf carts available to shuttle graduates or guests who need assistance.

Students should report to Engram Hall Room 220 (upstairs) at 7:30am on Friday, May 5. You may park in the Engram Hall parking lot. In Engram Hall you will receive your name card, final instructions, robe, and assemble for the processional. Be sure to bring your cap, gown, and tassel. Please press your gown if needed. Women should wear dark dresses or dark dress pants and dress shoes (preferably black). Men should wear white shirts, ties, dark slacks, dark socks, and dress shoes (preferably black). **PLEASE NOTE:** You are strongly encouraged to leave your personal belongings in your car. There will not be a secure place to leave items in Engram Hall during the ceremony.

A photographer will be available in Engram Hall Room 211 (upstairs) at 7:30am for anyone interested in having a portrait made.

Faculty will robe in the Library. The processional will form into two lines at 8:00am. Faculty will lead the processional and students will file in behind the faculty. The processional will proceed down the pathway toward Peterson Hall. The platform party and faculty will continue to the stage. The faculty will be seated behind the platform party on the stage. The students will fill the front center rows.

Everyone will remain standing until directed to be seated.

To receive your graduation scroll, exit the row through the right side, continue to the stage, and proceed to the first podium. You will hand your name card (which will be provided to you in Engram Hall before you line up) to Dr. Page and he will announce your name and pathway. You will then advance across the stage to Dr. Thompson-Sellers, receive your graduation scroll with your left hand, and shake her hand with your right hand. Proceed off the stage and return to your original seat. As you proceed off the stage, you may move your tassel to the left. Diplomas will be mailed to you after the ceremony. Diploma covers can be purchased at the SGSC Bookstore.

When the recessional starts, the members of the platform party will leave the stage and proceed up the pathway toward Thrash Hall. The graduates will follow behind the faculty.