South Georgia State College  
APPLICATION FOR OUT OF STATE TUITION DIFFERENTIAL WAIVER  
FULL-TIME SCHOOL EMPLOYEES

Full-time employees in the public schools of Georgia or the Technical College System of Georgia, their spouses, and their dependent children may be eligible for the Full-Time School Employee Waiver. Teachers employed full-time on military bases in Georgia may also qualify for this waiver.

### Section I – To be completed by the STUDENT

<table>
<thead>
<tr>
<th>Student name:</th>
<th>Student ID:</th>
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</thead>
<tbody>
<tr>
<td>Address:</td>
<td></td>
</tr>
<tr>
<td>Email:</td>
<td>Phone:</td>
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<tr>
<td>Term applying for waiver:</td>
<td>☐ Fall ☐ Spring ☐ Summer Year: __________</td>
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</tbody>
</table>

Waiver application is based on employment of:  
☐ Self ☐ Parent/U.S. Court-appointed legal guardian ☐ Spouse

Name of Parent/U.S. court-appointed legal guardian or spouse upon whom the waiver is based:

______________________________

Name of qualifying employer:

Employer address:

Employer phone number: Date of employment:

### Section II – Documentation Requirements

**ALL APPLICANTS (all of the following)**
- A complete copy of the current or last contract to teach in a Georgia public school, an institution of the Technical College System of Georgia, or on a military base in Georgia; or a letter from the Personnel Office of the school system verifying full-time employment.
- Paystub from qualifying employment.
- Documentation of applicant’s lawful presence in the United States, such as:
  - A certified U.S. birth certificate
  - A current U.S. passport
  - A U.S. Certificate of Naturalization or Citizenship
  - A current GA driver’s license or state-issued ID issued after January 1, 2008
  - A current military ID

**STUDENTS APPLYING BASED ON PARENT OR US COURT-APPOINTED LEGAL GUARDIAN (one of the following)**
- Copy of state or federal income tax returns for the past year for the individual with qualifying employment listing the applicant as a dependent.
- Copy of birth certificate for the applicant listing the individual with qualifying employment as the parent.
- Copy of U.S. court documentation listing the individual with qualifying employment as the guardian of the applicant.
- Copy of passport/visa showing dependency of the applicant to the individual with qualifying employment.

**STUDENTS APPLYING BASED ON SPOUSE (one of the following)**
- Copy of marriage certificate showing marital relationship to the individual with qualifying employment.
- Copy of passport/visa showing dependency to the individual with qualifying employment.
Submit completed form and the necessary documentation to:
South Georgia State College
Registrar’s Office
100 W. College Park Dr.
Douglas, GA  31533
(912) 260-4406
(912) 260-4455 (fax)
registrar@sgsc.edu

It is strongly suggested that you keep either an electronic or paper copy of the completed form for your records.