



**SGSC**  
**South Georgia State College**

**Office of the Registrar**  
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 Engram Hall

## Credit by Examination

Student Name \_\_\_\_\_ Student ID Number \_\_\_\_\_

Eligibility for any credit-by-examination program is based on the following guidelines:

1. The student must be currently enrolled at South Georgia State College.
2. South Georgia State College awards credit-by-examination only for courses offered by South Georgia State College.
3. South Georgia State College does not award credit-by-examination if a student has been previously enrolled in the course.
4. No credit will be awarded for prerequisite courses after higher-level courses have been attempted.
5. No more than 20 semester hours of credit may be earned by examination.
6. When credit is awarded, a grade of "K" will be recorded on the student's permanent academic record.

**Student has been given permission to earn credit by examination for the following course:**

Course Prefix/Number (e.g. ENGL 1101) \_\_\_\_\_ # of credit hours \_\_\_\_\_

Term/Year  Sum 20 \_\_\_\_\_  Fall 20 \_\_\_\_\_  Spr 20 \_\_\_\_\_ Instructor \_\_\_\_\_

Examination fee: **\$10.00 per semester hour**

Fee has been paid. Amount Paid \_\_\_\_\_

Cashier Signature \_\_\_\_\_ Date \_\_\_\_\_

Exam has been taken. Grade earned \_\_\_\_\_

Instructor Signature \_\_\_\_\_ Date \_\_\_\_\_

Dean Signature \_\_\_\_\_ Date \_\_\_\_\_

Course has been created in banner. CRN \_\_\_\_\_

Academic Affairs Representative Signature \_\_\_\_\_ Date \_\_\_\_\_

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FOR OFFICE USE ONLY:

Processed by: \_\_\_\_\_ Date \_\_\_\_\_