Our Mission

“As members of the SGSC Police Department we are committed to excellence. We take pride in providing a safe and secure learning environment and assisting those in need with honor and integrity. Conducting ourselves in a manner that is above reproach by advocating unquestionable ethical standards, professionalism, and honor.”

Many people ask...

WHERE ARE YOU LOCATED? DOUGLAS CAMPUS
The SGSC Campus Police Department is located on the Douglas Campus, in Tiger Village I, 1st floor, West wing.

HOW CAN I CONTACT YOU?
In emergencies, officers can be dispatched to your location by simply dialing 911. In non-emergency situations, call 912.384.7675 and an officer will be dispatched to your location. The office number is 912.260.4401. We are often out on campus and may not be available to answer the office phone.

WAYCROSS CAMPUS
The Waycross Campus provides private security personnel to ensure safety on the campus. For law enforcement assistance, call 911 in the event of an emergency or 912.287.4335 for non-emergencies.

“ARE YOU REAL POLICE OFFICERS?”
The SGSC Police Department is the primary law enforcement agency on the Douglas Campus. The SGSC Campus Police Department is recognized by the Georgia Peace Officers Standards and Training (POST) Council as a police agency. Armed officers are certified peace officers of the State of Georgia. In addition, security officers and video technicians are also on campus to help prevent crime and ensure safety for the college community.

The Police Department is responsible for traffic control and crime prevention on campus and, by Georgia law, has the authority to arrest violators of criminal and traffic laws on any campus property as well as within 500 yards adjacent to the campus.

Officers routinely patrol the campus to ensure safety of the campus community, and to enforce violations of law, and the student code of conduct.

CRIME PREVENTION & REPORTING
Involvement from the campus community is essential to prevent crime on campus. Crime prevention rests not only with law enforcement but also with each member of the SGSC community. Students, staff, faculty, and guests are encouraged to report all crimes and public safety related incidents to the SGSC Police Department in a timely manner.

Remember that by not reporting crimes, you allow the perpetrators to commit additional and perhaps more serious crimes.

ANNUAL SECURITY REPORT
The SGSC Police Department prepares an Annual Security Report which reflects policies and services designed to provide a safe environment and establish a standard of conduct.

More Information can be located at: http://www.sgsc.edu/departments/homepage.cms
DRIVING
SGSC extends the privilege to maintain and operate a motor vehicle on campus in return for adherence to regulations designed to promote safety. Police Department personnel may cite violators under South Georgia State College Traffic and Parking Regulations or the Georgia Traffic Code.

PARKING
There are designated Employee and visitor spaces on the Douglas and Waycross Campuses. Commuter students may park in other spaces.

Only Residential Students are required to have a parking permit on their vehicles. Permits are to be adhered to the driver’s side exterior rear window. Permits are valid until July 1 each year. Residential students should remain parked at the Residence Halls and walk to class.

Parking is prohibited in walkways at SGSC. Do not park or drive on the grass or sidewalks, and do not park in roadway. If you park in a designated space along the roadway, park your vehicle with the flow of traffic and with the passenger side tires no more than 12” from the curb.

FINES FOR PARKING VIOLATIONS:
- Parking in Handicap - $15
- Faculty Parking - $15
- Double Parking - $15
- Parking in a loading Zone - $15
- Failure to register or properly display decal - $15
- False registration - $15
- Illegal Parking - $15
- Driving in a prohibited area - $15
- Failure to obey directions of Officer - $15
- Blocking fire lane or fire hydrant - $25
- Driving to campus, bringing to campus, or failing to remove a car with revoked registration from campus - $50
- Excessively loud $15

Parking appeals must be filed within 14 days of receiving a citation. Parking fines increase for subsequent violations.

Driving and Parking on Campus

LiveSafe Mobile App

LiveSafe is a mobile safety system built with smartphone technology. This app is beneficial to the Campus community as it encourages discreet bystander intervention by facilitating information sharing with safety officials while enhancing security though awareness of safety issues.

Emergency Notification Systems
There are several methods of disseminating communications that may be utilized to notify the campus community of events that may impact SGSC students, staff, and faculty.

BLACKBOARD CONNECT
Messages will be delivered via text, email, and/or phone. In order to receive messages, your contact information must be current in Banner Web.

OUTDOOR ALARM SYSTEM

SGSC HOMEPAGE

LOCAL TELEVISION AND RADIO STATIONS

SGSC DIGITAL SIGNS
The nature of the situation will determine dissemination method(s).
SEXUAL ASSAULT

Consent
Consent is an agreement or permission to do or allow something. NO means NO! Being unconscious means NO! MAYBE means NO! When someone says NO or they are unsure, STOP!
- Consent signifies active participation; this cannot be inferred or assumed!
- Being asleep or passed out does not infer consent.
- Being forced or held down does not infer consent!

FAST FACTS
- One out of five college women are raped each year.
- One out of thirty-three men are sexually assaulted.

DEFINITIONS

Sexual Coercion
Using any type of pressure, force, alcohol or drugs to have sexual contact with a male or female against his or her will.

Examples
- “You owe me sex cause I bought you dinner”
- “If you want to keep me around you better put out”
- “You’ve done it before so you can do it now with me.”

Sexual Assault
Sexual Assault refers to any sexual, physical, verbal, or visual act that forces a person against their will to join in forced or unwanted sexual contact or attention. Sexual assault is any sexual contact without consent!

Acquaintance rape
Rape that involves people who know or who are familiar with each other. Examples of acquaintances include a significant other, a classmate, co-worker, employer, etc.

Sodomy
Performing or submitting to any sexual act involving the sex organs of one person and the mouth or anus of another.

Aggravated Sodomy
When an individual commits sodomy with force against the will of the other person or when he or she commits sodomy with a person who is less than ten years of age.

Sexual Battery
When an individual intentionally makes physical contact with the intimate parts of the body of another person without the consent of that person. The term "intimate parts" means the primary genital area, anus, groin, inner thighs, or buttocks of a male or female or the breasts of a female.

Sexual Harassment
Unwelcome sexual advances, requests for sexual favors and other verbal, written, or physical conduct of a sexual nature can constitute sexual harassment and should be reported to the SGSC Campus Police or Title IX Coordinator.

Medical Attention
If you have been sexually assaulted, in any way, seek medical attention immediately. Even with no physical injuries, it is important to lessen the risks of STDs and pregnancy.

Counseling Services Available
Counseling services are available for your needs. Contact the SGSC Counselor at (912) 260-4438.
DOMESTIC AND DATING VIOLENCE

An ongoing pattern of controlling and abusive behaviors that individuals use against spouses, intimate partners, or those they are currently dating or have dated in the past.

This violence can take a number of forms including physical, emotional, verbal, economic, or sexual abuse, which can range from subtle, coercive forms to rape and to violent physical abuse that results in disfigurement or death.

STALKING

Stalking is engaging in a course of conduct directed at a specific person that will cause a reasonable person to fear for his or her safety or the safety of others. Stalking can cause a person to suffer substantial emotional distress.

Stalking may occur in a variety of forms including repeated, unwanted communications or gifts, following, threatening, property damage, harassing, spreading rumors, obtaining personal information, etc.

BULLYING

Bullying is unwanted, aggressive behavior that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, or excluding someone from a group on purpose.

Bullying can cause a victim to feel upset, afraid, ashamed, embarrassed, and anxious. Bullying behavior is frequently repeated unless there is intervention.

SUICIDE

Suicide is the third leading cause of death among young people, resulting in about 4,400 deaths per year, according to the CDC. For every suicide, there are at least 100 suicide attempts. Signs may include:

- Showing signs of depression, like ongoing sadness, withdrawal from others, losing interest in favorite activities, or trouble sleeping or eating
- Talking about or showing an interest in death or dying
- Engaging in dangerous or harmful activities, including reckless behavior, substance abuse, or self-injury
- Giving away favorite possessions and saying goodbye to people
- Saying or expressing that they can't handle things anymore
- Making comments that things would be better without them

HELP
Use common sense and do not place yourself in a location or situation to become a victim of crime. Don’t rely on others for your safety. Disinterest and complacency are the prime contributors to the success of crime. You are ultimately responsible for your safety. The Campus Police team cannot be everywhere at once, and are therefore dependent upon others to recognize and report incidents of suspicious and criminal activity. Cooperation from others greatly influences our effectiveness in combating crime. More safety information can be found on the SGSC Campus Police webpage.

**Doing your part means:**

- Being aware of your vulnerability
- Being alert for suspicious or criminal activity and conditions that may represent a hazard to the community
- Getting involved by becoming more security conscious and by reporting all incidents of suspicious or criminal activity to Campus Police immediately

**Walking On Campus**

- Stay in well-lit, well-populated areas. Take the safest route, not the fastest route.
- Be aware of your environment. Don’t be afraid to look over your shoulders. It’s not rude to maintain a safe distance between yourself and others.
- Avoid blind corners. Take wide turns so that you have room to react to what’s ahead.
- Have keys readily available for easy access. They may be used as a weapon if necessary.
- Plan ahead. Know where the restrooms, food, and water are located. Do not wander around campus aimlessly. Carry a small whistle, flashlight, and your cell phone.
- If you think you are being followed, cross the street and, if necessary, keep crossing back and forth. If you are pursued, call for help and run to a campus building, enlist the aid of a passerby, or flag down a passing motorist. Do anything that might attract attention or summon assistance. If possible, avoid walking alone, but if you are and someone passes you, check to be sure that person has continued walking in the other direction. Make eye contact with people you pass.
- DO NOT enter vehicles with strangers.
- ALWAYS be aware of your surroundings.

**In Parking Areas**

- Park in well-lit, well-traveled areas of the parking structure or lot.
- Carry your keys in your hands. You’ll be able to get into your car faster and the keys may be used as a weapon if necessary.
- Walk in the center of the aisles when safe to do so. You’ll have more reaction time if someone leaps out from behind a car.
- Walk with confidence. Criminals can often sense when you feel vulnerable, and this may entice them.
- Always check underneath your car upon approach and in the rear seat for intruders before entering your automobile.
- Do not keep valuables in your car. If you must, keep them in the trunk where they are out of sight. If you have an internal trunk lock, use it.
- Lock your doors and keep windows rolled up whenever possible.
- Limit distractions such as cell phones.
**SAFETY ESCORTS**

Your Live Safe mobile app allows friends to watch you walk.

Also, you can call for an escort from Campus Police on the Douglas Campus or notify any personnel on the Waycross Campus if you feel unsafe. We will gladly escort you to your vehicle/class. Please call several minutes before you need to leave.

**TORNADO/SEVERE WEATHER**

A tornado or severe thunderstorm watch is issued by the National Weather Service when tornados or severe weather are possible in the area.

A tornado or severe thunderstorm warning is issued when a tornado or severe thunderstorm has been sighted or has been indicated by radar in the area.

- Monitor local TV, radio stations, NOAA weather radio, weather related websites. Listen for Connect-ED warnings also.
- Be prepared to take shelter on the lowest level of your building or residence hall in an interior area with no windows if a warning is given.
- Check SGSC website, social media, and student e-mail accounts for weather updates and school cancellations.

**FIRE**

- Pull the Fire Alarm.
- Evacuate the building ASAP!! (Evacuation is mandatory if fire alarm is activated)
- Call 911.
- If the fire can be controlled with an extinguisher and you are familiar with how to properly operate one, use the extinguisher to douse the fire.
- Notify others as you leave.
- If on upper floors do not use the elevators, always use the stairs if smoke is present. Stay low to the floor to be able to breathe.
- Take your belongings only if they do not hinder your ability to exit the building quickly.
- Follow directions given by staff, emergency notification methods, and/or Police and Fire Department.
- Give assistance to those who need help getting to safety.
- Gather at your building’s predetermined rally point.
- If you cannot reach the stairwell, and you have access to a phone, call 911. Then seal the cracks around the doors with wet rags or clothing and also tie a wet cloth over your face in order to aid breathing. Stay low as the smoke rises. Signal rescuers by waving a sheet or other material out of the window, or call for help.
- Do not re-enter building until the all clear is given.
Other Tips

- Always report any suspicious activity to the Police. For emergencies on the Douglas or Waycross Campus, call 911. For non-emergencies, call 912.384.7675 in Douglas and 912.287.4335 in Waycross. Keep this number in your cell phone.
- Send tips to Campus Police via your Live Safe App.
- When running/walking alone, do not wear earphones. You can’t hear what is happening around you.
- Advise someone of your whereabouts and how long you expect to be out. Inform that person if you end up staying longer than expected. Do not post your whereabouts on social networking sites.
- Do not leave your belongings unattended. It only takes a few seconds for a thief to take everything.
- Consider carrying a whistle.
- If you see someone being victimized, get involved. Notify the police.
- Always let someone know where you’re going and when you’ll return.
- Protect your books. Do not leave them in public places.
- Keep valuable possessions out of sight. Do not openly display money or valuables in public.
- Carry your purse or book bags close to your body.
- Participate in fire drills and adhere to guidelines for evacuation when a fire alarm sounds.
- Put the word acronym ICE (In Case of Emergency) into your phone with the name of and number of parent or guardian. Campus Police/other Emergency Personnel will know who to contact in an emergency situation.

REPORTING A CRIME

If you are a victim of a crime you should notify Law Enforcement immediately!

911 Emergency
912-384-7675 (D)
912-287-4335 (W)
Non-emergency

WEAPONS ON CAMPUS

HB 280, the "Campus Carry" legislation, became effective July 1, 2017. For more information on campus carry (which amends O.C.G.A. § 16-11-127.1) and how it will be implemented on USG campuses, refer to http://www.usg.edu/hb280.

House Bill 280 establishes that anyone who is licensed to carry a handgun may do so – in a concealed manner only – anywhere on Georgia’s public college and university campuses, except in certain areas that are specifically listed in the law. If an area of campus is not mentioned in one of those exceptions, license-holders may carry guns there. Unlike “campus carry” laws in some other states, HB 280 does not give colleges and universities in Georgia discretion to prohibit handguns on their campuses or to add any additional exceptions to the ability to carry handguns beyond those already contained in the law.

O.C.G.A. 16-11-127.1 (Subsection 19) allows any person who is 18 years of age or older or currently enrolled in classes on the campus to carry or possess an electroshock weapon while in or on any building owned by college. However, the use of an electroshock weapon shall be in defense of self or others. Electroshock weapon” means any commercially available device that is powered by electrical charging units and designed exclusively to be capable of incapacitating a person by electrical charge, including, but not limited to, a stun gun or taser as defined in subsection (a) of Code Section 16-11-106.
What do I do?

You always have a number of choices, every situation is different. Remember no matter what you need to Plan, Prepare, and React. FIRST THINGS FIRST. Someone needs to call 911! Give them as much information as you possibly can.

Happening Now

Hearing gun fire or screaming may be your first indication that something is wrong. Assess your situation as best as you can and take action.

In general, the more distance you can put between yourself and the situation the better. Do not go towards the sounds of gunfire to investigate and/or try to help. Get away from the area. Try to be a moving target rather than a non-moving target.

Lock Down

If you cannot get out of the area but are somewhat distant from the shooting, consider locking down as an option. You may choose to try and secure the room you are in or go to a near-by room that can be secured. Close blinds, turn off all radios, silence phones, etc., and keep quiet. Take cover. Your goal is to keep the individual from entering your room.

If the shooter enters your area, fight back!!!

It must be an individual decision whether it is best to try to flee the area or lock down. There are risks and benefits to both decisions and your decision will need to be based on your individual situation.

Do not set off the fire alarm. People may become targets by orderly leaving the buildings and gathering outside. If a fire alarm goes off while you are in lock down assess the situation before leaving your shelter. The alarm may have been set off by the shooter(s). If you smell smoke or see fire you need to exit.

In an active shooter situation the first priority of the police will be to neutralize the shooter(s). Consider carefully before doing anything that may cause you to be confused with the suspects – like showing a personal weapon, running toward police, etc. Cooperate with all instructions from law enforcement.

Have a plan to survive!!
South Georgia State College recognizes the importance of safety for our on-campus living community.

Officers routinely monitor the Residence Halls for safety issues.

SAFETY TIPS

- Always lock your door behind you whenever you leave your room.
- Do not loan out your key. Never compromise your safety for a roommate or friend who wants the door left unlocked. Close and lock your windows whenever you leave your room.
- Be careful of whom you invite into your room.
  - Don’t put yourself into a position that may put you or others in jeopardy.
  - Thieves are often acquaintances.
- Do not tape over or put any objects in your door jamb to prevent the door from shutting properly. Doing so leaves your room vulnerable to theft.
- Do not sign in people you do not know. Do not allow strangers to enter the premises.
- If you have expensive equipment (computers, stereos, etc.) engrave them with your state ID or driver’s license number.
- Check your peephole before opening your door. Don’t open for strangers.
- Report any building safety problems to the R.A. or the front desk.
- Never dress/undress in front of windows. Close blinds or curtains after dark.
- If you find that your room has been entered, DO NOT GO INSIDE. If you are already inside, DO NOT TOUCH ANYTHING. Contact SGSC Police Immediately.
- Report all lost keys/SGSC ID to your Residence Life Coordinator immediately.

GENERAL RULES

- Demonstrate respectful behavior. Respect other students, staff, faculty, and visitors of the campus. Just as importantly, respect yourself.
  - Treat others as you wish for them to treat you.
  - Follow instructions.
  - Set goals for yourself. Follow through.
  - Express feelings appropriately.
  - Do not crowd at desk areas.
  - Follow the SGSC Student Code Of Conduct.
  - Have integrity and faith in yourself.
  - Clean up after yourselves.
  - Obey quiet hours.
  - Adhere to visitation rules and regulations including signing in visitors, staying with your visitor, and having him/her check out in a timely manner.
- Do not bring cigarettes, alcohol, and/or drugs. SGSC is a tobacco, drug, and alcohol free campus.
- Don’t loiter in the parking lots.
MISSING PERSON POLICY FOR RESIDENTIAL STUDENTS

A residential student will be considered a “missing person” if the person’s absence is contrary to his or her usual pattern of behavior and if unusual circumstances may have caused the absence, and/or if a roommate, classmate, faculty member, or other person has not seen the person in a reasonable amount of time. A reasonable amount of time may vary with the time of day and information regarding the missing person’s daily schedule, habits, punctuality, and reliability.

Residential students should designate both an emergency contact and a missing person’s contact.

Any individual on campus who has information that a residential student may be a missing person must notify Campus Police, the Residence Life Coordinator, and/or the Dean of Students immediately either in person or by phone. All possible efforts will be made to locate the student to determine his or her state of health and well-being through the collaboration of the Campus Police Department and the Office of Residence Life and Housing.

Important Information to Remember

When you have any issues that are not law-enforcement related, your DA and RA should be notified first. It is the responsibility of the RA to respond to issues prior to contacting the Police Department. For example, they should unlock your room door if you are locked out, respond to noise complaints, and attempt to resolve disagreements.

When leaving your residence hall room, secure your door so your belongings are protected. Leaving your door propped open invites anyone into your room.

Maxient Reports (or conduct reports) will be written for those that do not comply with SGSC housing or college policies. Additionally, violations of law result in a conduct report as well as legal action both on and off campus.
Hotline Numbers
Coffee County

Coffee County E 911
224 West Bryan Street
Douglas, GA 31533
Non-Emergency Line 912-384-7675

SGSC Police Department
100 West College Park Drive
Douglas, GA 31533
912-260-4401

Coffee County Department of Family and Children Services
1300 West Baker Highway
P.O. Box 1119
Douglas, GA 31534-1119
912-389-4286

Coffee County AA
Douglas Coffee County Group
2076 West Green/ Hwy 221 N.
Douglas, GA 31567

Douglas Police Department
225 West Bryan Street
Douglas, GA 31533
912-384-2222

Coffee County Sheriff’s Office
Thompson Drive
Douglas, GA 31533
912-384-4227

Child Advocacy Center of Coffee County
617 E. Ward Street
Douglas, GA 31535
912-260-1492

Satilla Community Services
1005 Shirley Avenue
Douglas, GA 31533
912-389-4188
X6213

Hotline Numbers
Ware County

Memorial Satilla Health
1900 Tebeau Street
Waycross, GA 31501
912.283.3030

Satilla Advocacy Services
Serving the Waycross Area
912.283.0987

Ware County DFCS
1200 Plant Avenue
912.285.6040

Ware County Sheriff’s Office
3487 Harris Road
Waycross, GA
(912) 287.4326

Waycross Police Dept.
512 Oak Street
P.O. Box 176
Waycross, GA 31501
912.287.2921

Ware County Drug Action Counsel
1200 Colley Street
Waycross, GA 31501
National Resources and Hotline Information

Statewide Domestic Violence Hotline
1.800.33.HAVEN (1.800.334.2836)

National Domestic Violence Hotline
1.800.799.SAFE (7233)
www.thehotline.org

National Network to End Domestic Violence
1.202.543.5566
www.nnedv.org

Georgia Addiction and Drug Alcohol Treatment
1.800.559.9503   1.800.315.2391
www.addictionrecovery.net/georgia/

Drug Treatment Alternatives
1.800.424.2626
http://drug-treatment-alternative.com/

Georgia Poison Center
1.800.222.1222   1.800.282.5846 (Region)

Georgia Crisis Line
1.800.715.4225
https://dbhdd.georgia.gov/access-services

Helpline Georgia
1.800.338.6745
https://dbhdd.georgia.gov/helpline-georgia

Dept. of Behavioral Health
Phone: 404.657.2252
https://dbhdd.georgia.gov/

Georgia Advocacy Office, Inc.
Phone: 404.885.1234   Toll-free: 800.537.2329
http://www.thegao.org

Mental Health America of Georgia
Phone: 404.527.7175   Toll-free: 800.933.9896
http://www.mhageorgia.org

National Alliance on Mental Illness Georgia
Phone: 770.234.0855   Toll-free: 800.728.1052
http://www.namiga.org

National Violence Against Women Prevention
https://mainweb-v.musc.edu/vawprevention/

The National Stalking Resource Center
Stalking Hotline  1.800.394.2255    202.467.8700
www.victimsofcrime.org/our-programs/stalking-resource-center

National Teen Dating Abuse Hotline
1.866.331.9474
http://www.loveisrespect.org/

Rape, Abuse & Incest National Network
1.800.656.HOPE (4673)
https://ohl.rainn.org/online/

National Sexual Violence Resource Center
1.877.739.3895 (toll free)    717.909.0710
www.nsvrc.org

Domestic Abuse Hotline for Men and Women
1.888.7HELPLINE   http://dahmw.org/

National Suicide Prevention Lifeline
1.800.273.8255   1.800.799.4889 Deaf Hotline
http://www.suicidepreventionlifeline.org/

National Hopeline Network (I’m Alive)
1.800.784.2433       703.294.6001
http://hopeline.com/

Veterans Peer Support Line
1.877.Vet2Vet (877.838.2838)

Spanish Speaking Suicide Hotline
1.800.SUICIDA (800.784.2432 )

Trevor Project (hotline for LGBTQ youth)
1.866.488.7386
http://www.thetrevorproject.org/

Trans Lifeline
877.565.8860
http://www.translifeline.org/

Violence Against Women Network (VAWnet)
www.vawnet.org
SGSC POLICE OFFICERS

SONJA MCCULLOCH  
CHIEF OF POLICE

SSGT. RANDY RYLES  
SGT. ANTHONY DAVIS

AMY LEE  
GEORGE WILKERSON  
TYLER MIZELL  
MARIBEL GONZALEZ  
DEVIN CALLEJAS  
CHAD ODUM

SGSC SECURITY OFFICERS

BRANDI REAVES  
CHAQUITTA THROWER

SGSC VIDEO TECHNICIANS

RODNEY DAVISON  
OSCAR KIRKLAND

STAY SAFE